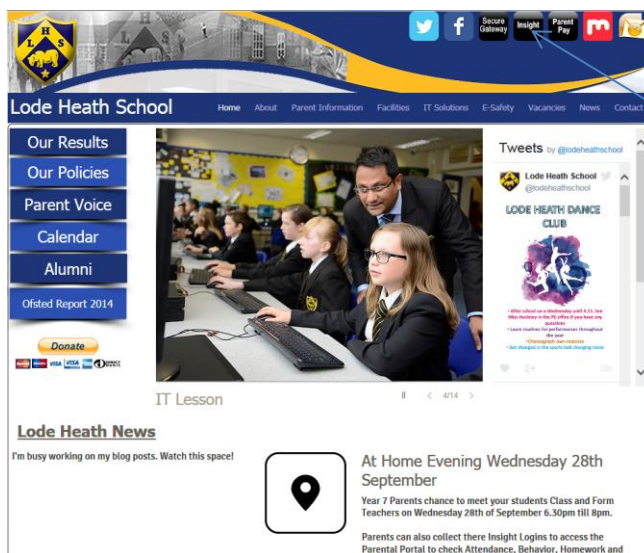# Lode Heath School Insight User guide

Insight is Lode Heaths Parental portal and allows Parents, Students and Staff access to information about Students Attendance, Behaviour, Detentions, Time Tables, Reports and Assessment and Homework etc

Accessing Insight

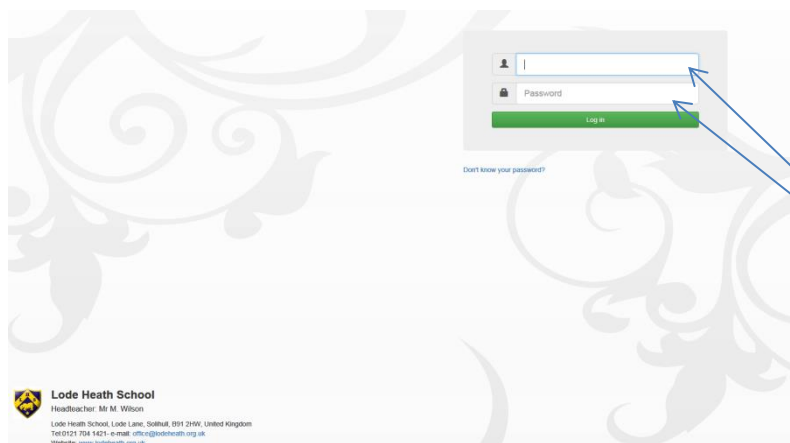To access Insight go to the school website;
http://www.lodeheathschool.co.uk/
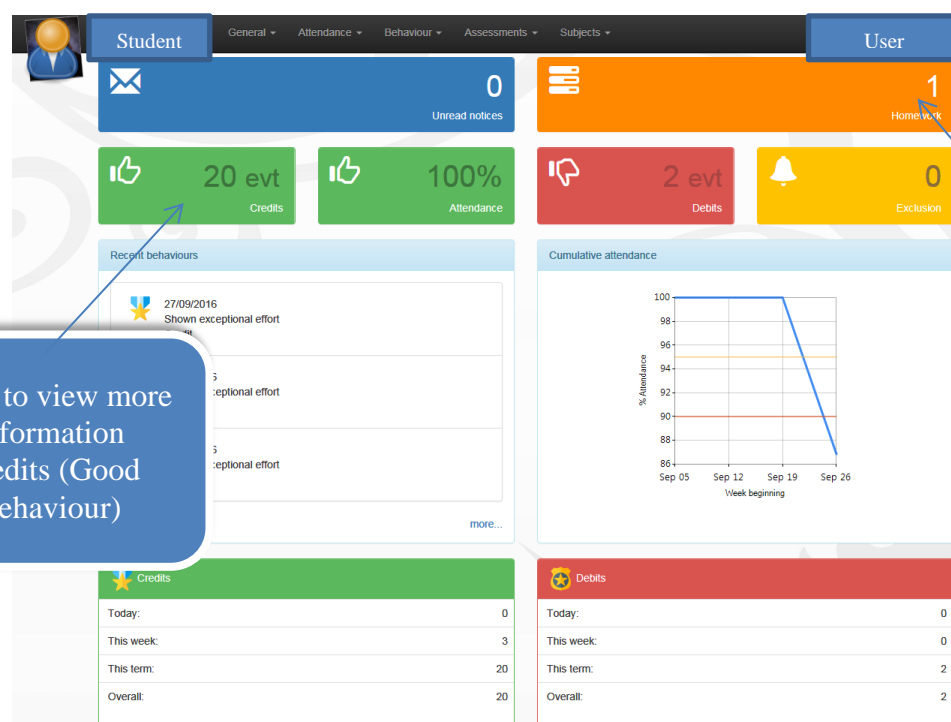
You then need to click the Insight link please see below;

On the Insight login page please enter Insight Username and Password provided by the school these are usually provided in year 7 at the At Home Evening event.

Lode Heath School
Headteacher: Mr M. Wilson

Lode Heath School, Lode Lane, Solihull, B91 2HW, United Kingdom
Tel:0121 704 1421- e-mail: office@lodeheath.org.uk
Website: www.lodeheath.org.uk

> Please enter Username and Password in spaces provided

When you login the first screen you see is the Students Snapshot screen showing key information in regards to the student including Attendance, Behaviour etc. please see below, you can click these buttons to get more detailed information.

> Click to view more information Credits (Good Behaviour)

> Click to view more information about Homework set.

From the Snapshot screen on Insight you can also access other information by using the drop down Menu's at the top please see below;

Click dropdown arrow to view more options.

After click the drop down you get box with more options such as Time Table, Personal details etc.

You can do the above and select options for General, Attendance, Behavior, Assessment and Subject (**to view reports**). Please see below;

Click the drop down arrow and more options such as Time Table, Personal details etc. are displayed.